

# MLA '07 Job Opportunity Form

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April 30, 2007

Date

Resources Management Librarian

Job title

\$52,000 minimum

Salary (minimum required, range preferred)

### Job Classification

Please check the appropriate category. Visit [www.mlanet.org/am/am2007/placement.html](http://www.mlanet.org/am/am2007/placement.html) for descriptions.

- Administration
- Technical services
- Public services
- Other

### Duties/Responsibilities

Manages the acquisitions, processing & maintenance of all print & digital library assets; library collection resources; oversees order processing, weeding, digital licensing, vendor relations, resource sharing; supervises Digital Res. Librarian & 4 para-professionals; manages collections expenditures & budget plans/meets collections need of divisions; access/permissions/etc.

### Educational Requirements

Include necessary degree(s) and discipline(s) (e.g., MS in library science).

MLS degree from ALA accredited school + 3 post-grad yrs. in professional exp. related to resources in both print & digital and demonstrated acquisitions and materials processing; budget exp.; data mgt. and linking technologies mgt. for all digital resources; Ex Libris exp.

### Experience or Additional Requirements

Demonstrated exp. transitioning from print to digital resources, exp. w/ integrated library system & bibliographic utility; excellent analytical, organizational, oral/written communication skills; interpersonal excellence with staff, consortial groups; effective in multi-tasking.

### Billing

UMB-Health Sciences and Human Services Library-Library Admin.- Attn: Mary Dombrowski

Employer's name (institution/library)

601 W. Lombard Street

Address

Baltimore, MD 21201

City, State/Province, Zip/Postal code

410-706-6747

Daytime telephone (include area code)

Jane Peters - HR Office

Contact person

jpeters@hshsl.umaryland.edu

Email

UMB campus of the U. of Md. - Located in SW Baltimore City

Job location (institution/library, if different from above)

JOB #  
For MLA office  
use only

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Starting date

May 1, 2007

Closing date (for applications)

May 30th preferred; open until filled.

### Type of Institution

- Academic
- Government
- Hospital/Health agency
- Social service
- Information industry
- Other

### MLA Academy Membership Preferred?

- Yes, required
- Yes, preferred
- No

### Experience Required

Please check the required number of years of experience in a library setting.

- Entry-level position
- 5-7 years
- 1-3 years
- 7+ years
- 3-5 years
- Other

### Will a representative be available to interview applicants during the meeting?

If no, please include instructions for applicants to contact you.

- Yes
- No

see <http://www.hshsl.umaryland.edu/> information, for complete job description and application process.

### Check all dates that a representative will be available:

- May 19
- May 20
- May 21
- May 22

- We are an MLA Institutional Member.

Our MLA ID# is 3347

- Check made payable to MLA for \$100.00 enclosed.

- We are NOT an MLA Institutional Member.

- Check made payable to MLA for \$150.00 enclosed.

- Yes! Post this job opportunity to the MLA '07 Website at [www.mlanet.org/am/am2007/placement.html](http://www.mlanet.org/am/am2007/placement.html)

- Check made payable to MLA for \$100.00 is enclosed.

- Please bill us. Our P.O.# is pmt. CC (required).

Return completed form by May 1 to: Medical Library Association • MLA '07 Job Placement Center • 65 East Wacker Place • Suite 1900 • Chicago, IL 60601-7246 • 312.419.9094 • Fax, 312.419.8950